

**MINUTES  
WOOLWICH TOWNSHIP COMMITTEE  
REGULAR MEETING  
AUGUST 21, 2017**

The meeting was called to order at 7:01 p.m. by Mayor Alan Schwager who made the following statement:

The August 21, 2017 regular meeting of the Woolwich Township committee is being called to order. Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act.

Roll Call: Battisti: PRESENT Carleton: PRESENT Schlump: PRESENT  
Rizzi: PRESENT Schwager: PRESENT

Also present on the dais were Solicitor Mark Shoemaker, Director of Community Development Matt Blake and Administrator/Clerk Jane DiBella.

Those present saluted the American Flag.

Mayor Schwager requested a moment of silence in memory of Mrs. Arroyo, a long time Woolwich resident who was killed in a Woolwich accident on August 9<sup>th</sup>.

Motion was made by Committeeman Battisti and seconded by Committeeman Carleton to open the meeting to public comment. All were in favor.

Hearing no comment, motion was made by Deputy Mayor Rizzi and seconded by Committeeman Carleton to close the public portion. All were in favor.

The following reports were accepted upon a motion by Committeeman Battisti, seconded by Committeeman Carleton and unanimously passed.

<b>Reports:</b>	Month of July
Tax Collector:	\$244,068.56 remitted
Municipal Court:	\$12,367.52/Woolwich \$20.00/Swedesboro
Police:	Monthly Activity
DOCD Report:	Monthly Report
Woolwich Fire Company	Monthly report
Engineer's Report:	Monthly Report
Finance Report:	Monthly Report
Administrator's Report:	Bi-Monthly Report

The following Ordinance remained tabled.

**2017-15 An Ordinance of the Township of Woolwich, County of Gloucester, State of New Jersey  
Establishing a Parks and Recreation Committee**

Mayor Schwager read the following Ordinance by title only upon second reading:

**2017-16 An Ordinance Appropriating the Sum of \$193,000 to be Used for Various Roadway and Drainage Improvements Within the Township of Woolwich, County of Gloucester, State of New Jersey**

Open public hearing: Carleton Second: Battisti All in favor.

No comment

Close public hearing: Rizzi Second: Carleton All in favor

Motion to adopt: Rizzi Second: Battisti

**Roll Call: Battisti: YES, Carleton: YES, Schlump: YES, Rizzi: YES, Schwager: YES**

Deputy Mayor Rizzi moved to approve a consent agenda for resolutions **R-2017-210** through and including **R-2017-217**. Committeeman Carleton seconded. All were in favor.

Motion was then made by Committeeman Carleton and seconded by Committeeman Battisti to adopt the following resolutions R-2017-210 through R-2017-217.

**R-2017-210 Resolution Authorizing Street Opening Permit to S. Jersey Gas-11 Messina**

**R-2017-211 Resolution of the Township of Woolwich Authorizing Plenary Retail Consumption License #0824-33-003-001 Pursuant to 1239 Ruling**

**R-2017-212 Resolution Authorizing Reduction of Performance Bond-Chestnut Ridge-Phase 2**

**R-2017-213 Resolution of the Township of Woolwich Authorizing Satisfaction of the Final Judgment in the Matter of Frank Craig v Woolwich Township et als.**

**R-2017-214 Resolution Authorizing Placement of Municipal Liens on Various Properties within the Township of Woolwich**

**R-2017-215 Resolution Authorizing Waiver of Bonding Requirements for Road Improvements/Balsam and Village Green Drive**

**R-2017-216 Resolution Authorizing Purchase Under State Contract/Woolwich Fire Company Radios**

**R-2017-217 Resolution Authorizing the Tax Collector to Cancel or Refund Overpayment of Taxes**

All were in favor.

Resolution **R-2017-202 Resolution Authorizing the Execution of a Shared Services Agreement and Lease Agreement Between the Township of Woolwich and the County of Gloucester for Emergency Medical Services** remained tabled.

The following liaison reports were offered:

**Deputy Mayor Rizzi:**

JLUB; JLUB heard one application for a bulk variance which received approval. Finance; Refunding Bonds were sold. Initial estimates were that \$60,000 would be saved, but the township will actually realize \$80,000 in savings. Open Space Ag.; No meeting was held. Parks and Recreation; Initial soft opening of the Farmers Market went well. Grand opening will be held on

September 7. Discount tickets to attractions are available at the municipal building and posted on the website. Fire/EMS: 43 calls for month of July. 69% Woolwich and 31% Swedesboro.

**Committeeman Battisti:** S/W School District; No report. BDAC; Shade Tree Commission; Environmental Commission; 2nd kayak event was held and was very successful. Letters have been sent by both Mayors supporting continued development of the Glen Echo Ave. site for water access. Green Team: Team has been established and will meet in September.

Mayor Schwager asked Mr. Blake if a response has been received regarding the Glen Echo Avenue site. He replied that he has not. Mayor Schwager noted that this project is a good opportunity for both towns.

**Committeeman Carleton:** KRHS; No report. BDAC; In process of planning business event for October 25<sup>th</sup>. Committee has a scheduled meeting on Aug. 23<sup>rd</sup>. Christmas Parade: Planning is ongoing. Will meet the first week of Sept.

**Committeeman Schlump:** Streets and Roads; P/W has conducted repairs to curbing. Continue to monitor and maintain storm water basins and open space areas. Buildings and Grounds; Environmental inspection was conducted and Trash/Recycling: vegetative pick up is ongoing. The coordinator is looking into billing issues with the contractor.

Mayor Schwager asked Committeeman Schlump if he is aware of the county's plans for maintenance of the High Hill circle center. Committeeman Schlump replied that as fall comes, there will be a planting plan with drought resistant plants.

**Mayor Schwager:** Construction and Zoning Code Enforcement; Discussed numbers of permits issued for the month of July, which included 3 new housing starts. 180 vacant properties are registered with the township. TDR Task Force; No report. Police; National Night Out is planned for Sept. 20<sup>th</sup>. Watch Me Learn Daycare has donated \$500 to the department. Municipal Court: No report.

Under new business, Mayor Schwager asked Mr. Blake to explain the remedial action required for the township owned Palladino property and a recent quote submitted by Alaimo Engineers in the total amount of \$28,463.00.

Mr. Blake advised that this proposal is a joint proposal with Active Environmental assisting as LSRP. Said quote includes additional sampling, pre-bid walk inspections, final report for closure of spill case and remedial action outcome letter.

Mayor Schwager said that he assumes the DOCD is recommending moving forward with the project. Mr. Blake replied that once the project is closed out, the Township can apply for a substantial reimbursement of acquisition costs, studies and remediation.

Motion was made by Committeeman Battisti and seconded by Dep. Mayor Rizzi to approve the quote contingent upon the availability of funds. All were in favor.

Also under new business, the Committee discussed several options for the acquisition of vehicles for use by the public work and police departments, for which the CFO was present.

Will Pine, CFO explained that the township has options which include, lease as well as purchase through state contract. He requested authorization to investigate both paths simultaneously to ensure the township's best option, and added that he prefers the lease option.

Deputy Mayor Rizzi requested clarification to secure 1 possible 2 vehicles, and that the township needs the vehicles rather quickly.

Motion was made by Deputy Mayor Rizzi to authorize the CFO to follow the path discussed to pursue lease of vehicles and if not, to purchase through state contract. Committeeman Schlump seconded. All were in favor.

Motion was made by Committeeman Carleton and seconded by Committeeman Battisti to approve resolution **R-2017-218 Resolution for Closed Session**. All were in favor.

The Committee entered closed session at 7:25 p.m. for the purpose of discussing Potential Litigation regarding 134 Holly Drive.

The meeting resumed at 7:52 p.m.

Motion was made by Dep. Mayor Rizzi to authorize the settlement terms as discussed in closed session regarding 134 Holly Drive. Committeeman Carleton seconded. All were in favor.

Motion was made by Committeeman Battisti and seconded by Committeeman Carleton to approve the following minutes:

July 17, 2017 Regular Meeting

August 7, 2017 Work Session Meeting

All were in favor.

Motion was made by Dep. Mayor Rizzi and seconded by Committeeman Carleton to approve the bills and purchase orders as presented by the finance office, pending the Mayors final review. All were in favor.

Having no further business, motion was made by Dep. Mayor Rizzi and seconded by Committeeman Carleton to adjourn the meeting.

The meeting adjourned at 7:53 p.m.

Respectfully submitted,

Jane DiBella, Administrator/Clerk

Minutes not verbatim. Audio recording on file.